



Hawkshead
Parish
Council



Quality
Parish
Council

Minutes of a meeting held in the Lower Market House, Hawkshead on Tuesday 20 May 2008, immediately following the Annual Meeting of the Parish Council.

present

Councillors

Mrs B M Brown (Chairman), Mrs S D Dewhurst, Mr D W Vaughan, Mrs F Stride, Mr R M Woodhouse, Mr W Barr and Mr D J Spedding. Clerk – Mr J I Poole

Members of the public

Moira Herring, David Fennelly, Charlotte Wood, Lisa Woodhouse, Police Sergeant John Stephens, PCSO Kayleigh Lague, Claire Salisbury and District Cllr Colin Davies.

Guest Speaker

- 234 The Chairman introduced Moira Herring from The National Trust who gave an update Powerpoint presentation about the Tarn Hows and Monk Coniston Estate project. The aims of which were to improve access, garden restoration and completion of path network, new facilities at Tarn Hows, learning, interpretation, community and volunteering. The Tarn Hows Education Centre was to be officially opened on 21 May 2008 to which some members had been invited.
- 235 Notice was given of a Bat Walk on 30 May 2008 and Art Workshops to be held on 26 June and 4 July 2008.

Apologies

- 236 None. All members present.

Minutes

- 237 The Chairman was authorised to sign, as a correct record, the minutes of the last meeting held on 15 April 2008.

Declarations

- 238 **Resolved** that it be noted that no declarations of members' personal or prejudicial interests were made in respect of items on this agenda.

Police liaison

- 239 Sergeant John Stephens introduced himself as the new line manager for Community Beat Officers and was well aware of the lack of police cover in Hawkshead. There was some discussion about a lack of supervision in relation to the recent marathon run and generally about a lack of police cover in Hawkshead. In particular, he was asked why local council taxpayers were charged for a service that was not delivered. His answer was that with very limited resources, the police would do their best at all times.

- 240 Police and Community Support Officer Kayleigh Largue informed the meeting about recent cases of anti social behaviour and criminal damage. No arrests had been made.
- 241 The Officers were questioned as to why no action had been taken against youths recently arrested in Ambleside for a case of criminal damage at Outgate. Sergeant Stephens said that he would find out and contact the questioner directly.

Action results

- 242 The Environment Agency had advised that in the interests of health and safety, local residents should be discouraged from clearing the gratings in Vicarage Lane beck.
- 243 The Clerk read a reply received from Capita Highways about various outstanding matters.
- 244 A Hawkshead Show credit note for £30.00 may be used at any time but meanwhile it would be entered in the Assets Register. **Action** – Clerk.
- 245 The Editor of Esthwaite Link had not yet been spoken to. **Action** – Cllr Vaughan.

Liaison with neighbouring councils

- 246 In view of current difficulties, this item was **deferred**.

Correspondence

- 247 NALC conference – 20-22 May 2008, Winter Gardens, Eastbourne.
- 248 CALC – Training and Development 2008.
- 249 SLDC – Local Development Framework. To Chairman 29/4/08.
- 250 Friends of the Lake District – Annual Report 2007.
- 251 Cumbria CVS – News – April 2008.
- 252 SLDC – Street naming and numbering.
- 253 HPC meeting details supplied to YHA.
- 254 SLDC – Notice of Poll – 1 May 2008.
- 255 CCC – Community Transport.
- 256 CALC – Minutes of LDPC's held on 19/11/07 and Agenda for 28/4/08.
- 257 Zurich Municipal – Health and Safety Seminars 2008. On the question of insurance, the Clerk was asked to write to Zurich seeking a reduction of premium now that the recreation ground was independent. **Action** – The Clerk.
- 258 Clerks and Councils Direct – May 2008.
- 259 SLDC – Agenda for 14/05/08.
- 260 High Furness Neighbourhood Forum Agenda for 13/05/08.
- 261 CALC – Minutes of 6/3/08. E-mailed to Cllrs on 1/5/08.
- 262 CALC – Guide to planning.
- 263 LDNPA – Local Development Framework.
- 264 Cumbria CVS – News – May 2008.
- 265 The National Trust re Claife Station.

The Parish Plan

- 266 New actions were **deferred** until the next meeting.

Public participation

- 267 There were many loose flagstones outside The Queens Head, Post Office and Pharmacy. **Action** – Clerk to contact Highways.
- 268 Charlotte Wood informed members that she, together with Lisa Woodhouse, Jane Glaister and Claire Salisbury had arranged to deliver housing questionnaires to every household in the parish and requested a letter from Council to accompany the hand delivered documents. **Resolved** that the Chairman would sign a template letter.
- 269 David Fennelly, organiser of the Sunday Markets, said that he had received negative comments about the market and even been threatened with police action. As a result of this he asked whether the Parish Council supported his venture in view of the village

having ostensibly a Market Charter? It was generally accepted that a market charter had been awarded, possibly in the middle ages, but no documentation had been found. He was informed that Council had no powers to permit stalls on the highway and that the County Council and/or the police might be best placed to rule on the subject and sort out the problem of tables, chairs, benches, signs and merchandise being placed on the highway, including footpaths. The meeting was reminded that a few years ago SLDC had been approached to organise a weekly market in Hawkshead but initial enthusiasm faded when it was realised that insufficient income would be made from stall rental.

Lengthsman duties

- 270 Following the successful pilot and partnership with CALC and CCC, Chris Slater had been retained to work in April only. Now, however, we have a Highway Steward who has been commissioned to work weekly slots in Hawkshead during the weeks commencing 23 June, 18 August, 13 October, 8 December 2008 and 16 February 2009. Completed work would be at no cost to Hawkshead. The Highway Steward had a full workload for June but members were requested to channel all requests through Cllr Barr or the Clerk.

Finance

- 271 A Risk Assessment for 2008/09, prepared by the Clerk, was approved and filed with the Minutes.
- 272 An independent internal audit of the accounts to YE 31 March 2008 had been carried out satisfactorily on 28 April 2008. Sections 1 and 2 of the Annual Return were duly completed, approved and signed. **Action** – Clerk.
- 273 The following accounts were approved for payment:- United Utilities (Old police station car park) £990.93; SLDC – (Main Street car park rates) £954.61; SLDC (National Trust car park rates) £739.69; Chris Slater £231.00; Clerk's reimbursements £89.71; CALC (Training courses) £30.00 and Hayes Garden Centre (S.137) £30.00.

Planning

- 274 Result: Conversion of loft to living space and insertion of roof lights at Old Bank Buildings The Square had been granted.
- 275 Result: Alterations to doors and windows at The Peacocks, Outgate, had been granted.
- 276 Application 7/2008/5166 for a proposed flagpole at Esthwaite School was approved. **Action** – Clerk to write.
- 277 Application 7/2008/5207 to demolish an existing domestic garage and erect a replacement was approved. **Action** – Clerk to write.

Reports from Councillors

- 278 District Cllr Davies reported that notification had been given about a proposal to convert the old infant school for residential use and build new units in the grounds to create affordable housing for local people. A business plan had to be submitted to SLDC within three months.

Items for inclusion in next agenda

- 279 Guest speaker – John Moffat from The National Trust concerning the car park lease.
- 280 To conduct a review of Standing Orders.

Date of next meeting

- 281 Tuesday 17 June 2008.

The meeting ended at 10 pm.